

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

A special meeting of the Board of Directors of the Valley at Winter Park Water District on Wednesday, May 9, 2024, at 6:00pm online via Zoom. The meeting was open to the public.

### **Attendance:**

#### Directors:

Kerri J. Stroupe, President  
Kelli Kolar, Vice-President  
John Clagett, Member

Dan Krupp, Member, whose absence was excused

#### Other attendees:

Josh Brody, District Operator  
John Swain, Velocity Construction  
Grant Dinkle, Velocity Construction  
Mark Van Nostrand, Wright Water Engineers  
Sarah Shepherd, Circuit Rider of Colorado  
Peter Kline, Circuit Rider of Colorado

#### Public Attendees:

Tim Thein, Resident

### **Call to Order/Agenda/ Declaration:**

Director Stroupe called the meeting to order at 6:00 pm and declared a quorum.

The Board approved the meeting agenda voting 3-0 with 1 absent.

### **Citizen Items:**

No Public comments.

### **Administrative Items:**

#### **Discuss Board Vacancy and Appointment Process**

The Board discussed the nomination of Tim Thien and Dan Krupp to the Board. Director Clagett made a motion to approve the appointment of Tim Thien and Dan Krupp. Motion seconded by Director Stroupe and approved 3-0. It was noted that Mr. Thein is not eligible to serve on the Board at this time. Mr. Krupp's Oath of office was duly filed by the District's legal counsel.

### **Capital Improvements Project**

#### **Capital Improvements Project – Future Planning**

1. Community Input Review:  
Director Stroupe provided a history of the project and summary of event up to the current phase and recent developments.
2. Contractor Input:

Mark Van Nostrand provided a history of WWE history on the project, dealings with CDPHE and compliance and timing issues. He explained the review status with the State and the need to get in compliance and complete the TMS administrative filing to CDPHE. Discussion followed.

3. Sarah Shepherd described the pre-procurement process and its purpose. She explained that the District cannot execute a contract without the funding in place. Discussion followed.
4. Discussion moved to the topic of the Letter of Intent to Velocity Construction. Grant Dickle and John Swain discussed the steps in value engineering and value-add process. They addressed the need for the District to issue the LOI as a sign of commitment to Velocity.
5. Director Stroupe addressed the Special Assessment estimates and the ongoing review of the project details and the desires of the community. Discussion followed.

Director Stroupe made a motion to approve a Letter of Intent with Velocity Construction. The Pre-procurement budget is \$225,000 and the District wants to see the list of equipment price to procurement. Director Claggett seconded, and the motion was approved 3-0.

**Adjournment:**

There being no further business on the agenda, the Board approved by acclamation to adjourn the meeting.

A Special Board meeting, which is the Official Public Hearing for a Special Assessment, is tentatively scheduled for Thursday, May 29, 2024 at 6pm, via Zoom.

The next regular Board meeting is scheduled for Wednesday, June 26, 2024, at 6:00 pm online via Zoom.



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Secretary for meeting